



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>	Dayananda Sagar Business Academy
• Name of the Head of the institution	Dr.Veena K.N
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9108025270
• Mobile No:	9886261201
• Registered e-mail	dean@dsba.edu.in
• Alternate e-mail	principal@dsba.edu.in
• Address	Udayapura, Kanakapura Main Road, Opp Art of Living International Centre, Kananpura Main road
• City/Town	Bangalore
• State/UT	Karnataka
• Pin Code	560082
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	<b>Self-financing</b>				
• Name of the Affiliating University	<b>Bangalore University</b>				
• Name of the IQAC Coordinator	<b>Prof.Renuka Babladi</b>				
• Phone No.	<b>9108025270</b>				
• Alternate phone No.	<b>9108025270</b>				
• Mobile	<b>9886261201</b>				
• IQAC e-mail address	<b>iqac@dsba.edu.in</b>				
• Alternate e-mail address	<b>principal@dsba.edu.in</b>				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://dsba.edu.in/pdf/NAAC_AOAR_2020-21.pdf">https://dsba.edu.in/pdf/NAAC_AOAR_2020-21.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>No</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="#">NA</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B+</b>	<b>2.64</b>	<b>2021</b>	<b>28/09/2021</b>	<b>27/09/2026</b>
<b>6.Date of Establishment of IQAC</b>			<b>21/08/2017</b>		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>1</b>
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>No</b>
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>* DSBA IQAC participated in India Today ranking 2022. *Conducted 6th International conference " Global Chaos: Emergence of new cosmos". * Orientation for faculty on "Outcome Based Assessment" . * Conducted " Sagara Taranga" State level inter collegiate fest". * Faculty workshop on " Entrepreneurial Outlook"</p>	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
session on Hybrid Mode	Sessions were conducted on Zoom platform
Faculty to comfort/ Counselling students to overcome any tough times that they might be going through due to pandemic	Faculty interacted with parents and students in informal setups to focus on academics
To identify relevant Additional add on certification courses	PHP for BCA students was identified and delivered
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
Governing council	17/01/2023

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2022	20/01/2023

**15. Multidisciplinary / interdisciplinary**

We follow Bangalore University Curriculum

**16. Academic bank of credits (ABC):**

NEP implimented as per Bangalore University Guidelines

**17. Skill development:**

Skill development activity conducted are as follows

Sessions on Presentation Skill

Language Skill

Mock Interview

Team Building and Leadership skills

Microsoft Office and Microsoft Excel

Python

PhP /My SQL

Digital Marketing

Pre-Placement Training

**18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Yoga is an integral part of every academic year. Sessions are conducted on yoga, meditation and well being to disseminate knowledge on contribution of ancient Indians to holistic development of an individual: Physically, mentally and spiritually. Celebration of International Yoga Day, National Festivals and cultural festivals bring national spirit.

<b>19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):</b>	
1. Session on Outcome based education for faculty and students.	
2. End of the semester Multiple choice based test are conducted. to assess level of outcome achievements	
<b>20.Distance education/online education:</b>	
Not Applicable	
<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>95</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>544</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>49%</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>148</b>
File Description	Documents
Data Template	<a href="#">View File</a>

<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>28</b>
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
3.2 Number of Sanctioned posts during the year	<b>30</b>
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	<b>16 classrooms and 2 seminar halls</b>
4.2 Total expenditure excluding salary during the year (INR in lakhs)	<b>39,40,251</b>
4.3 Total number of computers on campus for academic purposes	<b>135</b>

## **Part B**

### **CURRICULAR ASPECTS**

#### **1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

##### **Curriculum Planning:**

Ø DSBA affiliated to Bangalore University adheres to the curriculum prescribed by the university. Based on the BU Calendar of Events, HODs create semester calendar for academic, co-curricular, and extracurricular activities.

Ø Faculty prepare 16-week lecture plans for assigned courses in the work diaries and upload them to the MyDSI GNUMS e-governance portal.

Ø To stay current on curriculum outline and course content, DSBA encourages faculty to attend Curriculum orientation programmes.

#### Course Delivery:

Ø Class engagement and daily activities are regularly monitored and updated on GNUMS. The HOD and Principal monitor the progress of lesson completion and reports on the same is collected by end of 5th and 13th week which is followed by Internal examinations.

Ø Academicians and industry experts are invited to deliver lectures on current trends related to curriculum.

Ø Faculty use role play, group activities and case study to engage students. Slow learners attend remedial classes. Industry visits/internships/field projects are provided to enhance student learning.

Ø Faculty members attend conferences/workshops/FDPs to enhance their teaching effectiveness.

Ø Upon the completion of syllabi, student feedback on faculty and content delivery is collected. BU Exam results are analysed and reviewed to assess the curriculum outcomes.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Yes, DSBA adheres to the academic calendar in line with the university calendar and CIE is an integral component of academic calendar.
- Two internal examinations are conducted as per the academic calendar during 6th and 14th week of the semester.
- Quizzes, class, and home assignments/skill development activities/tests/student presentations are given by faculties to enhance and assess student learning.
- In addition to extra and co-curricular activities, fest, and club activities, are conducted, giving students opportunity to organise, perform, and develop their talents.

- The college mentoring programme offers guidance and aids students in achieving a successful and fulfilling college experience.
- Attendance report is prepared on monthly basis. Parents of students with less than 75% attendance are informed about their status and students are mentored to be regular.
- At the end of the term, all students are required to answer BU question papers from the past five years to ensure that they are familiar with the format and prepared for final examination.
- Based on the academic tests conducted and assignments given, internal marks are calculated as per university norms, by subject faculty and the same is uploaded in the UUCMS/BU portal before the University Examination.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://dsba.edu.in/naac/uploads/29-Jul-2023-12-50-07-PM-433-01de17.pdf">https://dsba.edu.in/naac/uploads/29-Jul-2023-12-50-07-PM-433-01de17.pdf</a>

**1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility



**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented****1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

3

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

11

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

520/544

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

520

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Yes, DSBA's active NSS and NCC cells conducts seminars, workshops, and guest lectures on gender sensitization, gender equality, environment issues, human values, and culture in addition to the university curriculum. These additional activities and programmes provide students with hands-on experience on cross-cutting issues.

1. **Society Orientation:** The NSS unit run blood donation camps, social awareness programmes, welfare services, an IT awareness programme for rural residents, a campaign to promote personal and environmental hygiene, and volunteer services in schools and villages.
2. **Human Values:** Extension activities towards community services, visiting an elderly home and distributing comforters, dental/health examinations, food distribution to the poor, etc.
3. **Professional Ethics:** Students are taught the personal and professional standards of conduct expected of professionals by enforcing discipline and encouraging them to strive for excellence, having an eye for details, meeting deadlines, developing empathy and compassion, being trustworthy and honest, and maintaining a positive attitude.
4. **Environment and sustainability:** NCC Cadets and NSS Volunteers participate in social initiatives such as Swachta, river revitalization, tree planting, and rainfall harvesting, among others.
5. **Guest Lectures:** To impart upon the students the significance of most pressing problems concerned with the environment and its sustainability, society, and the nation.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

95

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

84

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

300

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

140

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Yes. DSBA assesses and identifies slow and advanced learners during the first semester orientation program. Assessment is conducted also through continuous internal evaluation (CIE).

Students are assessed based on: -

1. Marks scored in the qualifying examination and interaction during orientation programme
2. Classroom involvement and participation
3. Interaction and observation by course faculty
4. Cumulative performance through CIE throughout the year.

Industry experts and other professionals train students to equip them with industry requirements. YouTube and TED Talks improve learning effectiveness, pleasure, and enrichment. Affiliation with clubs and committees enrich academic, co-curricular, and extra-curricular pursuits of the students.

### Strategies for slow learners

Slow learners are given with bridge programs, peer-tutoring support system and mentoring process by the respective faculty. Remedial classes are organized to clarify the doubts and re-in force certain difficult concepts to improve the performances, previous years question papers are discussed and solved in the remedial classes.

### Strategies for Advanced Learners

Advanced learners are encouraged to compete at various levels such as case study and paper presentations, intercollegiate academic and sports events, advise slow learners through "Peer- tutoring", organise and conduct club events. Faculty assist learning beyond the

syllabus. Special supervision and time management skills help them to achieve university ranks and centum in numerous courses. "Peer-tutoring" sessions help these students become Team Leaders.

File Description	Documents
Link for additional Information	<a href="https://dsba.edu.in/naac/uploads/30-Jul-2023-07-54-51-AM-439-ad2b9d.pdf">https://dsba.edu.in/naac/uploads/30-Jul-2023-07-54-51-AM-439-ad2b9d.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
544	28

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- Yes, DSBA follows student-centric methods in teaching and learning processes in addition to project work prescribe by the university as per the curriculum.

### Participative Learning:

- Skill Development Activities (SDA), Clubs and committees' immersion, seminars and workshops by experts facilitates enriching and enduring student learning and holistic development.
- Centre for Innovative Leadership and Centre for Career Progression conducts various career oriented and leadership programmes to prepare students for professional needs.
- Academic Curriculum of the University encourages student centric learning approach by including ICT and media usage during lectures and classes, workshops, Field trips, add on courses, seminars, competitions etc.
- Industrial visits and add on certifications like Digital Marketing, Python, Corel draw, Artificial intelligence and Machine Learning, Preplacement training, MS Office etc. ensure

the students are industry ready. Business-lab activities and virtual trading sessions ensures participative learning.

### Problem Solving Methodologies

- Brainstorming, aptitude tests, role play, academic and practical research-based group projects improve pupils' cognitive talents and thinking skills.
- Entrepreneurship, critical thinking, analysis, teamwork, and negotiating skills are often developed through paper presentations, debates, GDs, seminars, lectures, etc.
- Assignments, class assessments, unit tests, and quizzes help pupils understand and encourage healthy competition.
- Students learn problem-solving abilities through coordinating several events.
- Group discussions and debates help students develop critical thinking abilities and solve challenges.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Yes, to ensure seamless delivery of teaching learning process, at DSBA, Wi-Fi facility is made available, and faculty use technology (ICT) for effective teaching and learning processes.

In-house ERP system <https://ums.mydsi.org/Login.aspx> facilitates faculty to record and share course notes on the platform.

Lesson plan, Timetable, Internal assessment schedule, student attendance, student internal assessment records are maintained through ERP. student feedback sessions, parents' teachers meeting, and feedback sessions were seamlessly conducted through online platforms.

Effective and efficient use of audio-visual resources for explaining various concepts and application, conducting students' presentation and discussion are integral part of teaching learning process.

The seminar halls are fully equipped with acoustically designed PLUG

and PLAY facility to give enriching learning experience for stake holders during guest lectures, seminars, and student club/Forum activities etc. A state of art auditorium facility with cutting edge technology is used on regular basis to conduct workshops, expert sessions, and seminars.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://dsba.edu.in/naac/uploads/29-Jul-2023-23-32-20-PM-437-852cb8.pdf">https://dsba.edu.in/naac/uploads/29-Jul-2023-23-32-20-PM-437-852cb8.pdf</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

28

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

28



File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

113

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

**Yes, DSBA's internal assessment is transparent, flexible, and robust. The institute follows the regulations of Bangalore**

University for the internal evaluation process of the theory & practical subjects.

Students enrolled for the first year are oriented about the process of internal evaluation during the orientation and bridge programme and are informed about the continuous assessment criteria for calculation of internal marks which accounts for 30 IA marks of the total marks for each course.

Two internals, class presentations on various topics, quiz, Co-curricular and extra-curricular activities during the semester are part of continuous assessment process. Class presentations (assignments, quiz, and projects etc) component carries 10 marks out of 30 IA. As per the university norms, every student is expected to attend at least 75% of the academic sessions and therefore any student falling short of 75% will be ineligible to appear for university examinations. For all eligible students a maximum of 5 marks (out of 30) will be awarded for attendance.

Each internal examination carries 25% weightage (10 out of 40 marks) together accounts for 20 out of 30 IA marks. Assessment of students' Involvement in Extra Curricular & Co-Curricular activities is a part of university requirement as well as continuous evaluation. Each of the activities namely Sports, NCC, NSS and Club Activities carry 20% weightage and a maximum of 50 marks is allotted to Extra - curricular and Co- curricular activities.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- DSBA conducts two internal examinations during each semester. Calendar of events includes the details on schedule of internals, evaluation, and Parent - Teacher meeting.
- Circulars are sent to keep the students informed about the exam schedule and timetable well in advance. Students are made aware of the components and criteria for calculation of internal marks which will be submitted to the university and therefore usually there are no grievances.
- Parents are updated about their ward's performance regularly / telephonically and during the parent - teacher meeting.

Examination committee along with program coordinators prepares the timetable of internal exams for each semester.

- After the evaluation of the 2nd internal examination answer scripts, remedial or revision classes are conducted dependant on the performance of the student. This enhances the slow learner's performance.
- For the transparency during the exam and curbing any malpractices Examination committee has an In-house Squad, who keep a close watch during the conduct of the internal examinations.
- After evaluation faculties share the marks with students and upload the same on inhouse ERP, which can be accessed by students with their respective login ids.
- In the case of a dispute in the internal assessment marks, the concerned faculty will review and scrutinise the marks along with coordinators and will suggest modifications wherever necessary. Students who are still not satisfied with the decision can escalate the matter to the principal whose decision will be final and binding.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Yes, both students and faculties are aware of the course objectives and stated curriculum.

- Emphasis is placed on Concepts, Application, Analysis, and Integration of knowledge from multiple courses.
- Vision, mission, objectives, and programmes are displayed prominently in strategic locations of department and DSBA website.
- Students participate in a variety of co-curricular and extracurricular activities based on the requirements of the programme.
- B Com and BBA students will demonstrate conceptual understanding of the topic, the ability to relate and apply commerce concepts to Trade and Commerce, and command of the English language. Capability to evaluate the legal, social,

and economic environments of a business Knowledge of the International Business Climate Verbal and written corporate communication skills.

- BCA students will demonstrate an intellectual understanding of computer science and technology. Capability to apply concepts and write code to address real-world issues. Capability to study and adapt to rapidly changing technological trends.
- MCQ exams (learning outcomes) assess course results at the end of the semester which includes concept, analysis, application, and integration questions from semester courses.

The institute ensures the evaluative learning process by adopting 3 pedagogical strategies:

1. Instructions: Instructing the students during various stages of their UG programme

2. Designing the learning unit: Along with BU curriculum institute offers add on courses designed to full fill the Course outcomes.

3. Delivery and achievement of the course: Student's academic, cocurricular, sports and outstanding performances along with the number of placements are examples of programme outcomes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://dsba.edu.in/bcom_program.php">https://dsba.edu.in/bcom_program.php</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- Yes, at DSBA course outcome is assessed using a direct measure, a test with multiple-choice questions (MCQs), at the conclusion of the semester.
- Faculty makes an assessment on the achievement of course outcomes after evaluating students' performance on MCQ tests. Evaluation of program-specific outcome achievement is based on the overall evaluation of all courses.

- Together, all the program-specific results will result in an evaluation of the success of the programme.
- Faculty members instructing a specific course define the course outcomes at the start of the semester. Every unit begins with teachers outlining the learning objectives, which improves the effectiveness of the teaching-learning process.
- Exams with multiple choice questions (MCQs) at the conclusion of the course are used to gauge learning outcomes, and the results are collated by the course instructors.
- The idea, analysis, application, and integration of the courses taught over the semester are all covered in the MCQ question paper's questions to gauge the intended results.
- When at least 75% of students earn grades higher than 50%, the course outcomes are deemed to have been achieved. When at least 75% of students get an average grade of more than 50% across all the semester's courses, the program-specific goals are achieved.
- When 75% of students from each of the three programmes receive 50% or more on their exams, the program's objectives are considered be met.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

145

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://dsba.edu.in/naac/uploads/17-Aug-2023-15-06-01-PM-450-36e6ad.pdf">https://dsba.edu.in/naac/uploads/17-Aug-2023-15-06-01-PM-450-36e6ad.pdf</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://dsba.edu.in/naac/uploads/30-Jul-2023-20-59-11-PM-444-480233.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

20

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

1

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

4

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Yes. DSBA is active in reaching out to community needs. Numerous activities are carried out through the NSS and NCC branches of DSBA in adjacent villages, government schools, and Urban Primary Health Centres.

- The NCC branch of DSBA arranged two immunisation drives for teachers, staff, students, and parents on the college campus in conjunction with the Kaggalipura Community Health Centre.
- In Kagglipura Health Care Centre, NSS volunteers took part in a vaccination drive and assisted the hospital personnel in running the programme successfully.
- NSS volunteers visited the old age home "Shantidhama" and gave out blankets to those living there. They also organised entertaining games and activities in which the elderly residents took part and had a great time.
- In conjunction with the Rotary club of Bangalore, the NSS wing actively organised a blood donation drive. Students, faculty, and staff participated, and more than 80 units of blood were collected.
- To commemorate World Environment Day, saplings were planted around Bangalore's Somanahalli village vicinity. Sessions were organised to create awareness about the effects of environmental pollution and river regeneration among pupils, that were taken by environment activists.
- Additionally, the NCC wing conducted social media campaigns to create awareness on self-sustainability called "Vocal for Local" in support of the government of India's "Aatma Nirbhar Bharat Abhiyan."

File Description	Documents
Paste link for additional information	<a href="https://dsba.edu.in/newseventsdetail.php?year=2022&amp;id=680&amp;desc=Old+Age+Home+Visit+Shanthidhama">https://dsba.edu.in/newseventsdetail.php?year=2022&amp;id=680&amp;desc=Old+Age+Home+Visit+Shanthidhama</a>
Upload any additional information	<a href="#">View File</a>

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year



5

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

24

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

544

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

19

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

12

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- DSBA features a 7.33-acre green campus with state-of-the-art infrastructure. Academic and support facilities improve student learning and development.
- The institution has well developed infrastructure in tune to modern times to assist the students in pursuit of academic excellence as well as to develop their personality and talent

in extracurricular activities. The institution has 35000 sq feet built up area for its classrooms.

- Spacious, well-ventilated classrooms with LCD projectors and smooth WI-FI for simultaneous virtual learning. Academic and support facilities are created and efficiently used for enhancing the teaching learning and holistic development of students.
- This campus is well planned with modern amenities that include spacious Classrooms with ICT facilities, Library-cum - Reading Room, Digital library, Well-equipped seminar hall, Computer Resource Centre, ICT Resource Centre with Internet connection, Department library, Clinic, Separate common room for boys & girls Business and LAB Language, Health clinic, and physical Education Resource Centre with latest fitness equipment & indoor games facilities Indoor and Outdoor sports facility.
- The campus has a basketball court, squash, shuttle badminton, table tennis, chess-carom, and a gym/fitness facility. Hygienic canteen, facilities for yoga and aerobics, well planned and designed amphitheatre to conduct outdoor activities, modern air conditioned indoor auditorium with a seating capacity of 300, audio video facilities.
- Plug-and-play seminar rooms, boardrooms and exam rooms are provided. Separate hostels for girls and boys with laundry, entertainment, and a large common room and dining hall.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

YES. DSBA has well developed infrastructure in tune to modern times to assist the students in pursuit of academic excellence as well as to develop their personality and talent in extracurricular activities.

For outdoor games Basket ball court, Short pitch cricket ground and for indoor games Chess, Carom board, Table tennis Squashcourt, Shuttle badminton ,Exclusive room for yoga and aerobic are provided.

For Cultural Activities: The institution has a very spacious and well designed modern air conditioned indoor auditorium with a seating

capacity of 300, audio video facilities and open airmphitheatre which has a seating capacity of over 1000. To facilitate cultural activities in the campus, DSBA has - Speakers - 9, Projectors - 2, Projectors Screen - 2, Stand Mike, Hand Mike and Collar Mike etc.

Health and hygiene: DSBA has an in-house clinic with the following facilities, Beds - 2 Oxygen Cylinder,AMDU Bag (for Emergency), Emergency Trolley, Basic Medicine, Stethoscope B.P Machine ,Nebulization Machine, Weighing Machine, Sterilizer and Others.Ambulance is available at Sagar hospital when required.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

18

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Yes, DSBA has Integrated Library Management System.

- Name of the ILMS software: LIBSOFT Nature of automation (fully or partially): full Version: 12.0 Year:2018, Web OPAC- online public access catalogue.
- The campus library started in the year 2011 to serve the information needs of faculty and students' community of the institutions. The central library occupies 2512.08 sq mts of area.
- It acts as a centre for the collection of resources predominantly related to all subjects, it also ensures that information resources are acquired and organized to meet the present and future user's information needs.
- The main objective of our library is to provide right information to the right users at right time. The library holds a hybrid collection of printed as well as electronic resources which include books, journals, databases, audio-visuals, CDs/DVDs, e-books, e-journals, course materials, previous year question papers, bound volumes, project reports etc.
- Library intends to incorporate the latest technology and adopt user friendly approach towards student and faculty.
- Digital Library is housed in the lower ground floor of the library that has content stored in digital formats and data accessible through the computers by users.
- The digital content may be stored locally or accessed remotely via computer networks. A digital library is a type of information retrieval system. For the benefit of students and faculty a reprographic centre is functional at the first floor of the library.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**      **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**17,490**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**70**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Yes, based on the technological changes and the modifications in curriculum, DSBA augments IT facilities, this includes upgrading computer hardware and software, internet facility etc.

But as the year was a recovery phase from Covid-19, upgradation could not be done due to pandemic related hindrances. And institution has made plans to improve and upgrade IT facilities in the upcoming year 2022-23.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 4.3.2 - Number of Computers

135

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

## 4.4 - Maintenance of Campus Infrastructure

### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

#### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

39,40,251

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

YES, DSBA has established procedures for maintaining and utilizing physical and academic facilities on campus. It is ensured that the available infrastructure is optimally utilized.

- Administrative and Support departments namely Facilities department ensures Infrastructure maintenance and support facility.
- Purchase department supports by procuring and providing all necessary items for the smooth functioning and utilisation of indoor and outdoor sports complex and clinic, canteen, gymnasium, and library.
- The housekeeping staff maintains these facilities on daily basis.
- The Vice Chairman approves any new item or repair or replacement of a damaged item, and the EDP department procures computers, peripherals, LCD projectors, etc.
- After Principal approval, the institution library committee submits library resource augmentation requests to the librarian. After receiving the request, the librarian finds acceptable vendors and receives management clearance before purchasing. Digital library is also accessed by the students for learning enhancement.
- The campus sports centre is maintained by the physical education instructor. At the beginning of the school year, the



requirements are given to the PE instructor. Sports equipment for inter-class and inter-college competitions are made available at the department.

- Campus transportation is handled centrally, and students are transported to industry and other outbound activities. Stationary items such as blue books for internal examinations, attendance registers, etc, indent is raised with requirements to procurement department and the same is delivered at the earliest.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

94

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

29

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	<a href="https://www.dsba.edu.in/">https://www.dsba.edu.in/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**544**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**544**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**A. All of the above**

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

21

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

21

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

2

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Yes, Students are actively involved in various administrative bodies viz, Grievance Redressal cell, Disciplinary committee, Equal Opportunity cell etc.

- Students are actively involved in various committees namely: Quality Improvement Team (QIT) of IQAC, Anti-Ragging Disciplinary, Committee SC/ST, Minority, Other Backward Community Committees Sports, Cultural, HR, Marketing, Finance, IT and Literary clubs Extension activity wings- NCC and NSS Publication of Newsletter and Alumni Association.
- The students are selected for the committee and clubs in a predefined ratio to ensure that impartial representation is maintained from all the 1st, 2nd & 3rd year students. The students are encouraged to participate, plan, and execute various club activities in an efficient manner.
- Students are elected as President, Vice president and champs as office bearers representing various clubs, instilling leadership and team building skills. The clubs often meet, plan, and execute various events to enrich the learning experience and outcomes.
- DSBA has an active IQAC - Quality Improvement Team (QIT) which is primarily formed for having student inputs/ suggestions in Academic and Administrative activities.
- The student members of QIT are closely monitored by the principal department coordinators and IQAC coordinator as well, to keep the Quality cell running in an organized manner.
- The QIT meets on a frequent basis to discuss various initiatives and plans the events for student welfare programs and assigns various roles to be played by the members.

File Description	Documents
Paste link for additional information	<a href="https://www.dsba.edu.in/facilitiesstudentclub.php">https://www.dsba.edu.in/facilitiesstudentclub.php</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution**

**participated during the year**

16

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Yes, DSBA has a registered and functional Alumni Association, formed in the year 2017 and registered in the year 2019 with register number: DRB-4/SOR/229/2019-20. It has been playing a vital role in its concern for students' future both in career and in life.

- Alumni support the institution through placements, projects, internships, guest lectures, conduct sessions on student training, and market-demand placement seminars.
- DSBA alumni assist students with internship and career possibilities. Final-year UG students meet with alumni to discuss interview preparation, company expectations, fresher problems, and more. Alumni provide advice and expertise.
- In the time of requirements, Alumni entrepreneurs supply corporate gifts at a reasonable price, and it is a win-win situation for both. They also support the institute in identifying the resource persons during events like conference, inter-collegiate sports and cultural fests, and guest lectures. They share information regarding suitable job openings and interact with interested students to help them to understand the job profile better.
- DSBA collects feedback on curriculum from alumni. Keeping their industry experience in mind, alumni members provide the institute with the feedback on the curriculum and suggest possible enhancements during the sessions. They also provide feedback on the benefits of the additional activities such as

Outbound Training and other augmentation programs that are offered to students at DSBA. The feel-good factor among alumni is evident through their action of promoting DSBA as the option for higher education to their friends and relatives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

DSBA is run under the Mahatma Gandhi Vidyapeetha trust. The Trustees and members clearly envision the vision and mission of the institution.

- The organizational structure empowers all employees at various levels to perform up to their potential and contribute towards realising the vision and objectives of the institution.
- While operational choices are decentralised, strategic and policy decisions are made in cooperation with the senior management.
- The institution's governance and leadership practises are intended to help achieve its vision, mission, and objectives. The participatory management idea has been used consistently from the beginning. A governing council oversees the institution's operation in accordance with its quality standards.
- The institute places a strong emphasis on fostering an atmosphere that will help students develop their personalities and life skills, in addition to teaching them the information and abilities necessary for professional success, such as problem-solving, decision-making, creative enhancement, and

leadership skills.

- The institution's vision and mission are carried out by the principal, by creating committees including teacher and student members, the institution encourages collaborative decision-making. Every area of education, instruction, administration, culture, athletics, and general student and staff development is addressed by committees.
- The institute also places a strong emphasis on fostering good civic conduct and works to develop students as responsible citizens capable of tackling problems of both national and international significance. DSBA highlights the values of integrity, tradition, and modernism with a progressive viewpoint.

File Description	Documents
Paste link for additional information	<a href="https://www.dsba.edu.in/vision-mission-value.php">https://www.dsba.edu.in/vision-mission-value.php</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- The organisational structure of DSBA facilitates decentralisation, thereby granting employees autonomy and discretion to make decisions that serve the best interests of students and the institution.
- The leadership adheres to a participatory management approach, which fosters employee engagement by actively soliciting and considering their recommendations and suggestions for the betterment of both students and the institution.
- The DSBA exhibits a well-defined organisational framework, characterised by discrete divisions encompassing Administration, Academics, and Examinations/Evaluation.
- The principal assumes responsibility for both academic and administrative decisions, whereas the department coordinator carries out the decisions that have been approved and are responsible for overseeing the daily academic operations, and report directly to the principal.
- To facilitate the efficient execution of tasks, DSBA has implemented a range of committees dedicated to academic, extra-curricular, and co-curricular pursuits. The planning and



execution of activities within an academic institution are undertaken by faculty members, who are guided by the Principal and Heads of Department.

- These activities involve active participation from student members in both the design and execution processes. This organisational framework facilitates the transfer of decision-making power, efficient execution of tasks, and seamless operation.
- The allocation of college activities is distributed across various committees, which consist of both students and staff members, thereby exemplifying a participatory management approach.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Ø Yes, DSBA has a strategic perspective plan that is reviewed, and course corrections are made, if necessary, at regular intervals through high level meetings involving the institution's staff and leadership.

Ø The DSBA effectively deploys and implements an institutional perspective plan based on the participative model. DSBA aspires to produce citizens with exceptional values and leadership qualities to serve national and international requirements.

Ø In addition to preparing students for rewarding and fulfilling careers in their chosen disciplines, the DSBA's creatively designed add-on programmes instil in learners a high level of integrity and professionalism.

Ø While the academic rigour of university programmes shapes and sharpens the students' minds, we ensure that they are imbued with moral principles. Beyond the standard of education, the quality of life on campus contributes to the students' well-being and overall development.

Ø NSS and NCC units were established on the campus with the institution's vision in mind and to cultivate character, discipline,

companionship, leadership, the desire for adventure, and noble service among the youth.

Ø NSS was founded on August 4, 2015, and their activities commenced shortly thereafter. The NCC Army Wing at DSBA was established on August 1st, 2017, to promote the development of youth's character, discipline, companionship, leadership, desire for adventure, and dedication to meritorious service. The institution provides training under the auspices of 2 KAR BN National Cadet Corps.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

DSBA encompasses a comprehensive array of policies, procedures, and service regulations pertaining to recruitment, evaluation, promotions, and financial aspects.

- The policies and procedures are effectively and efficiently managed by top Management, Governing Council, Academic Advisory and IQAC, along with other statutory cells.
- The Chairman and managing committee undertake a comprehensive assessment of the Institution's academic progress, administrative procedures, co-curricular and extra-curricular activities, as well as extension activities.
- The Governing Council is responsible for overseeing the organization's management systems, including their implementation and ongoing enhancement. The Administrative and Service Manual, approved by the Governing Council, contains all the rules and regulations.
- The principal assumes the leadership role within the Institution, overseeing the college's operations and development in various aspects such as administration, academics, co-curricular and extra-curricular activities, as well as extension programmes.
- The IQAC and its coordinator work under the guidance of Principal and is responsible for the development of a quality system aimed at enhancing the academic and administrative

performance of the institution through deliberate and systematic actions.

- The department coordinators bear the primary responsibility for the coordination of all academic programmes within the department of the institution.
- There are over 15 committees to support institutional activities, Principal oversees all the committees and their activities. Faculties and staff are made aware of Conditions of service, roles and responsibilities, duties, increments, leave, code of conduct, rewards, incentive for academic performance etc.

File Description	Documents
Paste link for additional information	<a href="http://dsba.edu.in/pdf/DSBA-Admin-Manual-pages_compressed.pdf">http://dsba.edu.in/pdf/DSBA-Admin-Manual-pages_compressed.pdf</a>
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- At DSBA, the faculty and staff are offered a range of welfare initiatives that are efficiently implemented without any cost.
- Faculty and staff members are provided with meticulously

arranged individual workstations to enhance work efficiency. Additionally, they have the opportunity to utilise the college transportation service without incurring any charges.

- A gratuity shall be provided to all faculty and staff members upon the completion of a five-year tenure.
- The institution provides an on-campus clinic staffed by trained nurses and medical attendants to offer medical assistance. The clinic is also equipped to address immediate emergency needs, and patients have the opportunity to utilise the available beds.
- The facilities include the establishment of a hygienic canteen, the provision of sick leave for faculty members, the possibility of taking vacations during the semester end, the implementation of maternity leave policies, and the consideration of leave for faculty members with special requirements.
- The Employee State Insurance scheme and the staff Provident Fund are two important programmes that cater to the welfare and financial security of employees. Staff members are entitled to receive earned leave. Free uniforms are given for the support staff and multi-purpose gym and activity centre facility is provided to cater to the needs of all faculties and staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

## 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Yes, DSBA has annual performance appraisal system for teaching and non-teaching staff.

The review takes into consideration various elements such as self-appraisal, appraisal by the reporting manager, Principal, and Management. Appraisal system has three components.

- **Self-appraisal:** It includes result analysis, scholarly and professional activity details and beyond the curriculum activities. Analysis of the BU result for the courses handled by the faculty is carried out by the individual, Paper presentations at National and International conferences, workshops and FDPs attended, books and papers published during the year are taken into consideration.
- **Student and parent feedback:** At the end of each semester online feedback on the teaching - learning process of each course is taken from the students which are analysed, and the report generated is reviewed by the head of the institute. Parents during the PTM do give certain inputs about the faculty which are also collated and reviewed.
- **Recommendation from the reporting authority:** Faculty and staff submit their self-evaluation along with the details of activities performed during the assessment period. The recommendations on certain skills exhibited by the faculty are considered for final review by Principal.
- **Staff Review:** The staff review happens once in a year, wherein they give their self-appraisal which includes the activities carried out by them during the academic year. The Principal endorses the self- appraisal along with his observations. Consolidated recommendations are submitted to the Secretary of the Institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes, DSBA conducts internal and external financial audits regularly. The financial affairs of DSBA are centrally managed at DSI and coordinated by the on-campus Finance & Accounts Dept.

DSBA does not conduct financial audits independently. However, DSI has a mechanism for internal and external audit. The Management has put a strong internal control system in place at DSI besides the Statutory Audits by the Chartered Accountants and consequent filing with the Income Tax Department.

#### Internal Audit:

The internal team, led by the CFO, do thorough checks and verifications of all vouchers, supporting documents, records and books, e-statements of the transactions that are carried out in each financial year including budget estimations, utilizations, cash transactions, bank reconciliation statements, test checks and verification of the events happened in financial managements. DSI is also advised by qualified experts in various areas of finance, taxation, legal compliance etc.

#### External Audit:

1. Examining the procedures and policies and regulations.
2. Audit the Revenue of the Academy, Scholarship grants & approvals, fee reconciliations etc
3. Audit the expenditure of the Academy vouching the payments with reference to Purchase Orders, negotiations, fairness of costs etc.
4. Compliance under various laws of the land including - Salary payments, TDS, Income Tax, EPF, ESI, PT, Gratuity etc
5. Examining the property titles, approvals, fee payments to regulation bodies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Yes, DSBA has strategies in place to mobilize funds from external agencies.

#### Policy for Resource Mobilization:

- Institution mobilizes funds primarily through the student fee collection.
- For capital expenditure and infrastructure developments funds are released from MGVP trust. Interest on Investment is also a source of income and Sponsorships.
- DSBA conducts Inter collegiate sports and Cultural fest which are designed and executed by students. Funds required for these events are partially met by management and for the remaining funds, students are encouraged to raise sponsorships and registration fees.
- DSBA has been successfully organizing International Conferences wherein management supports the event with major required financial assistance and delegation, registration fee adds to the total funds mobilised towards the conference.
- The institute has a well-defined mechanism to monitor effective and efficient utilization of available financial resources for the development of the academic processes and infrastructure.
- The financial resources are optimally utilised towards Staff Salary, Research & project activities, Professional development and administrative training programmes , Sports and cultural activities , Training & Placement , Student and staff support measures , Software & Internet charges, Library resources , ICT infrastructure , Repair & maintenance work,



**Printing & stationary, Miscellaneous expenditure.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**Yes, IQAC of DSBA has contributed towards enhancing academic inputs and processes on a continuous basis.**

- Based on the feedback from various stake holders add on courses, FDPs, workshops and training augmentations are designed and executed under the banner of IQAC.
- Standard Operating procedures (SOP) for various aspects of academic delivery are designed and approved by the IQAC team and leadership and accordingly implemented across programs.
- SOPs are clearly cascaded down to all the employees of DSBA which highlights the timelines for implementation, reporting hierarchical structure.
- The IQAC team supports DSBA to Participate in Accreditation, Ranking and Rating exercises, help faculty and staff understand the nuances of quality education achieve academic and administrative excellence, enhance curricular aspects with value added course, enrichment programmes and life skills programmes, feedback collection, analysis and review.
- Create student centric ambience for holistic learning: Develop infrastructure for teaching learning and administration through suggestions - Infrastructural facilities including physical facilities, ICT facilities, library facility with ICT integration to be intensified Promote stronger industry-academia relation for benefit of staff and students.
- Emphasise on outcome-based education: Works constantly to establish newer collaboration for academic and extension activities Highlight importance of environmental activities including rainwater harvesting, plastic ban, waste management and alternate source of energy.
- IQAC has contributed to quality initiatives through Organising Workshop / FDP and International Conference, Webinars on various topics such as Environment, Health, Career Opportunities, Entrepreneurship.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC (Internal Quality Assurance Cell) is responsible for ensuring the quality of the teaching and learning process.

- Lesson plans and work diaries are prepared by the faculty members of each course and are monitored by the coordinators of the department. Data regarding course completion is gathered on monthly basis. Appropriate corrective measures are implemented as necessary.
- The assessment of students' learning occurs through two internal assessment examinations conducted within each semester. Instruction and support through remedial classes are offered to students who demonstrate average or below-average performance levels.
- To aid students preparing for their final examinations, faculty members offer support by engaging in discussions regarding the answers to previous years' question papers.
- Remedial classes are conducted in accordance with the specified requirements. It is strongly encouraged for students to engage in mentorship opportunities to obtain guidance and support in addressing their academic or career-related inquiries. IQAC implemented a student feedback system to evaluate and improve the efficacy of instruction.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of**

**C. Any 2 of the above**

**Internal Quality Assurance Cell (IQAC);  
Feedback collected, analyzed and used for  
improvements Collaborative quality initiatives  
with other institution(s) Participation in NIRF  
any other quality audit recognized by state,  
national or international agencies (ISO  
Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Ø At DSBA, there is a strong emphasis on gender equity and gender sensitization. This is evident through various initiatives such as counselling programmes, the provision of common rooms, ensuring safety and security measures, the establishment of a day care centre, and the organisation of activities specifically tailored for girls. These efforts are consistently implemented to promote a more inclusive and supportive environment for all individuals.

Ø Equal opportunity is provided to both male and female students to participate in various clubs, without any gender-specific roles being assigned. For instance, female students are actively encouraged to assume leadership positions in various clubs and committees based on their own preferences and abilities.

Ø To raise awareness among students, faculty, and staff regarding gender issues and equality, inter-class competitions are organised to encourage students to present their ideas and opinions on various topics such as the contribution of women authors, women entrepreneurs, women empowerment, women leaders, and the role of women in society.

Ø International events like Women's Day is celebrated every year to reemphasize and recognise contribution of Women in various fields.

File Description	Documents
Annual gender sensitization action plan	<a href="https://dsba.edu.in/naac/uploads/30-Jul-2023-15-34-24-PM-440-070fd6.pdf">https://dsba.edu.in/naac/uploads/30-Jul-2023-15-34-24-PM-440-070fd6.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://dsba.edu.in/naac/uploads/30-Jul-2023-15-35-10-PM-441-39b579.pdf">https://dsba.edu.in/naac/uploads/30-Jul-2023-15-35-10-PM-441-39b579.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

- Yes, at DSBA, facilities are available to segregate and treat various types of wastes generated which includes solid waste, liquid waste, and e-waste. Bio-medical and hazardous chemical waste is not generated in the campus premise.
- Treatment plants with required technology are available to treat and dispose the waste in the most appropriate manner.
- Solid waste management- Campus solid waste is made up of wet, dry, and E-waste. Dry waste is recycled by an authorised external organisation, and the Institute Garden uses compost made from recycled wet waste.
- Waste Recycling System- Excess of old paper, paper file, boxes etc are disposed through external agency and often reused by staff and students. Staff members across campus reuse one side printed papers for rough work.

- **Liquid Waste Management-** Sewage, laundry, hostel and canteen effluent waste is treated using Sewage Treatment Plant (STP) having a capacity of 120 KLD. 85 KLD of Reverse Osmosis (RO)processed water will be used for gardening and cleaning .
- **Waste recycling system:** The campus follows the natural gradient and contains rainwater gathering pits towards the east. Through proper drainage pipes rainwater is diverted to harvesting pits, ensuring maximum harvesting and recycled water is used for gardening and washing purposes.
- **E-waste Management-** Equipment which cannot be reused even after repair are dismantled and sent to recycle units through and external agency involved in e- waste collection.
- **Bio medical waste** are all segregated and kept in a storage and then transported and sent for appropriate treatment and disposal.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://dsba.edu.in/naac/uploads/30-Jul-2023-15-48-14-PM-442-ce2de5.pdf">https://dsba.edu.in/naac/uploads/30-Jul-2023-15-48-14-PM-442-ce2de5.pdf</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**      A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**      A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Yes, DSBA offers impartial assistance to students regardless of their social, cultural, or financial circumstances.

- The Equal Opportunity Cell (EOC) at DSBA is dedicated to creating an inclusive environment that caters to the needs of both staff and students who have special needs or come from disadvantaged backgrounds.
- The primary objective of the Equal Opportunity Cell (EOC) is to facilitate the equitable access of individuals from diverse communal, regional, and religious backgrounds to our educational and non-academic facilities, while ensuring their safety and preserving their dignity. Additionally, the EOC strives to foster a culture of inclusivity and promote diversity both within and beyond the college community.
- DSBA serves as a source of inspiration for the younger generation, encouraging them to embrace nationalism and recognise the significant contributions made by our esteemed national leaders.
- This is achieved through the celebration of various events and activities. Two prominent national festivals celebrated in India are Republic Day and Independence Day. The commemoration of the birth anniversaries of prominent national leaders, namely Swamy Vivekananda, Ambedkar, Gandhi Jayanti, Lal Bahadur Shastri Jayanti, and Ekta Divas, holds significant academic importance. Religious festivals such as Holi, Onam, Navaratri, Eid al-Fitr, and Christmas are celebrated by various communities around the world.
- In addition to notable occasions such as Teachers Day, Children's Day, Women's Day, Rajyothsava Divas (commemorating the formation of a state), and Founders Day are also

celebrated where students participate with great enthusiasm.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Yes, DSBA conducts events and activities focusing on creating awareness about constitution, nationalism, and national obligations.

Ø Activities such as Independence Day, Republic Day, Gandhi Jayanthi, Ekta Diwas, competitions in connection with celebrating National and religious festivities are a regular feature in the campus.

Ø NSS wing of DSBA organises sensitization and awareness events on Constitutional Obligations during the celebration of Gandhi Jayanthi. The Constitution lays down four universal values of Justice, Liberty, Equality and Fraternity. Further, responsible citizen abides by all the law and order of the country.

Ø Constitutional obligation and social sensitivity are also imbibed in students through compulsory courses - Indian Constitution, Science and Society, Value education, Environmental studies and Public Health, Culture, Diversity and Society, Personality Development and Public Relations and Corporate Communication, included in the curriculum.

Ø These courses incorporate the values rights, duties and responsibilities as laid out in the constitution. Rights such as personal rights, religious rights, social rights, moral rights, economic rights, and political rights, etc. and liberty that is protected by the state, such as the right to free speech and religion are ingrained and imbibed by the students through the course. Being a member of UN-PRME, DSBA promotes responsible behaviour among all students and employees



File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** A. All of the above

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National Festivals of India portray national unity and patriotism and unite the whole country under one roof and instil national integrity in the heart of the younger generation.

Ø At DSBA, National festivals such as Gandhi Jayanti, the Independence Day and the Republic Day are celebrated with patriotic fervour in the campus. Republic Day. This auspicious day is celebrated on January 26 to commemorate the adoption of constitution by flag hoisting ceremony and cultural programmes by the NCC cadets.

Ø Independence Day is celebrated to mark the independence of India. On this day, various formal events including flag-hoisting and march-

past, essay writing competition along with rendition of patriotic songs are organised in the campus.

Ø The commemoration of the birth anniversaries of prominent national leaders, namely Swamy Vivekananda, Ambedkar, Gandhi Jayanti, Lal Bahadur Shastri Jayanti, and Ekta Divas, holds significant academic importance are celebrated with great enthusiasm.

Ø Other important days like Teachers Day, Children's Day, Rajyothsava (State formation day) and Founders Day are also celebrated at the campus as a reminder of the social, cultural history of the institution, state, and nation. International Women's Day, Religious festivals like Holi, Onam, Navaratri, Eid al-Fitr, Christmas etc are celebrated with zeal and vigour.

Ø Ethnic Day is celebrated with fun and frolic conveying a message to respect the rich tradition and culture of India and different states of India.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Two Best Practices at DSBA

1. **Title of the Practice: Out Bound Training (OBT) at Eagles Unbound at Kanakapura, Bangalore.**
  - The essence of OBT is to place the students in the outdoors with a new environment and unexpected set of challenges.
  - The students are divided into teams and then are given challenges to overcome obstacles, resulting in improved individual and team performance.
  - Interpersonal skills, problem-solving abilities, confidence, analytical & problem-solving skills, and teamwork are among the learning outcomes that are anticipated of the

students.

- After the training student's exhibit confidence in their abilities and preparedness to take up challenges and develop positive attitude and feel that nothing is impossible when a sincere effort is put towards it.

1. Title of the Practice: Training from Centre for Innovation and Leadership

- Centre for Innovation and Leadership (CIL) Training is designed to provide continuous learning and keep students up to date with the latest in skill development.
- Along with academic curriculum, innovative soft skill training help students maintain high performance and hone skills and prepare them for corporate challenges.
- Students learn communication, leadership, emotional quotient, presenting skills, team building, interpersonal skills, personal effectiveness, aptitude training, writing, listening, group discussion, and interview skills to find a career niche. Students receive certificates on successful completion of the training.
- Post training, students are more confident in placement selection tests resulting in increased selections. Students feel more comfortable talking to employers and corporate peer teams.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

To realise the vision of creating global leaders who can adapt to changing market demands and serve national and global needs with ethical approach, DSBA has adopted the principles and framework of United Nations Principles of Responsible Management Education (PRME) and has been involved in actions to realize PRME goals through various activities.

**Knowledge:** To impart knowledge and enhance the ability to understand core concepts of the program.

**Communication:** To enhance ability to utilize oral, written, listening and non- verbal communication skills to effectively interact with others.

**Inquiry and Analysis:** To improve the ability to apply theoretical aspects of commerce, management, and computer science disciplines to arrive at feasible solutions in real situation.

**Reasoning and Critical Thinking:** To instil logical and critical thinking that is responsive and guided by intellectual standards such as relevance, accuracy, brevity, and clarity.

**Technological Advancement:** To keep pace with global technology trends and expose students to technological advancement and prepare for success in the workplace.

**Diversity:** Encourage students to understand, articulate and accept the importance and influence of diversity within and between cultures and societies.

**Sanskar:** The ability to commit to standards of personal and professional integrity, honesty, and fairness. With the focus on these core values, the institution has aligned itself with the six principles of UN-PRME ie Principle, Values, Methods, Research, Partnership, Dialogue.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

##### Curriculum Planning:

Ø DSBA affiliated to Bangalore University adheres to the curriculum prescribed by the university. Based on the BU Calendar of Events, HODs create semester calendar for academic, co-curricular, and extracurricular activities.

Ø Faculty prepare 16-week lecture plans for assigned courses in the work diaries and upload them to the MyDSI GNUMS e-governance portal.

Ø To stay current on curriculum outline and course content, DSBA encourages faculty to attend Curriculum orientation programmes.

##### Course Delivery:

Ø Class engagement and daily activities are regularly monitored and updated on GNUMS. The HOD and Principal monitor the progress of lesson completion and reports on the same is collected by end of 5th and 13th week which is followed by Internal examinations.

Ø Academicians and industry experts are invited to deliver lectures on current trends related to curriculum.

Ø Faculty use role play, group activities and case study to engage students. Slow learners attend remedial classes. Industry visits/internships/field projects are provided to enhance student learning.

Ø Faculty members attend conferences/workshops/FDPs to enhance their teaching effectiveness.

Ø Upon the completion of syllabi, student feedback on faculty and content delivery is collected. BU Exam results are analysed and reviewed to assess the curriculum outcomes.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Yes, DSBA adheres to the academic calendar in line with the university calendar and CIE is an integral component of academic calendar.
- Two internal examinations are conducted as per the academic calendar during 6th and 14th week of the semester.
- Quizzes, class, and home assignments/skill development activities/tests/student presentations are given by faculties to enhance and assess student learning.
- In addition to extra and co-curricular activities, fest, and club activities, are conducted, giving students opportunity to organise, perform, and develop their talents.
- The college mentoring programme offers guidance and aids students in achieving a successful and fulfilling college experience.
- Attendance report is prepared on monthly basis. Parents of students with less than 75% attendance are informed about their status and students are mentored to be regular.
- At the end of the term, all students are required to answer BU question papers from the past five years to ensure that they are familiar with the format and prepared for final examination.
- Based on the academic tests conducted and assignments given, internal marks are calculated as per university norms, by subject faculty and the same is uploaded in the UUCMS/BU portal before the University Examination.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://dsba.edu.in/naac/uploads/29-Jul-2023-12-50-07-PM-433-01de17.pdf">https://dsba.edu.in/naac/uploads/29-Jul-2023-12-50-07-PM-433-01de17.pdf</a>

<p><b>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</b></p>	<p><b>B. Any 3 of the above</b></p>								
<table border="1"> <thead> <tr> <th data-bbox="102 651 537 714">File Description</th> <th data-bbox="547 651 1436 714">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 714 537 898">Details of participation of teachers in various bodies/activities provided as a response to the metric</td> <td data-bbox="547 714 1436 898" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="102 898 537 960">Any additional information</td> <td data-bbox="547 898 1436 960" style="text-align: center;"><b>No File Uploaded</b></td> </tr> </tbody> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>	Any additional information	<b>No File Uploaded</b>			
File Description	Documents								
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>								
Any additional information	<b>No File Uploaded</b>								
<p><b>1.2 - Academic Flexibility</b></p>									
<p><b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b></p>									
<p><b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b></p>									
<p><b>3</b></p>									
<table border="1"> <thead> <tr> <th data-bbox="102 1303 537 1366">File Description</th> <th data-bbox="547 1303 1436 1366">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 1366 537 1433">Any additional information</td> <td data-bbox="547 1366 1436 1433" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="102 1433 537 1536">Minutes of relevant Academic Council/ BOS meetings</td> <td data-bbox="547 1433 1436 1536" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="102 1536 537 1639">Institutional data in prescribed format (Data Template)</td> <td data-bbox="547 1536 1436 1639" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Any additional information	<b>No File Uploaded</b>	Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>	Institutional data in prescribed format (Data Template)	<a href="#">View File</a>	
File Description	Documents								
Any additional information	<b>No File Uploaded</b>								
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>								
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>								
<p><b>1.2.2 - Number of Add on /Certificate programs offered during the year</b></p>									
<p><b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b></p>									
<p><b>11</b></p>									

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

520/544

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

520

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Yes, DSBA's active NSS and NCC cells conducts seminars, workshops, and guest lectures on gender sensitization, gender equality, environment issues, human values, and culture in addition to the university curriculum. These additional activities and programmes provide students with hands-on experience on cross-cutting issues.

1. Society Orientation: The NSS unit run blood donation camps, social awareness programmes, welfare services, an IT awareness programme for rural residents, a campaign to promote personal and environmental hygiene, and volunteer services in schools and villages.

2. Human Values: Extension activities towards community services, visiting an elderly home and distributing comforters, dental/health examinations, food distribution to the poor, etc.



3. **Professional Ethics:** Students are taught the personal and professional standards of conduct expected of professionals by enforcing discipline and encouraging them to strive for excellence, having an eye for details, meeting deadlines, developing empathy and compassion, being trustworthy and honest, and maintaining a positive attitude.

4. **Environment and sustainability:** NCC Cadets and NSS Volunteers participate in social initiatives such as Swachta, river revitalization, tree planting, and rainfall harvesting, among others.

5. **Guest Lectures:** To impart upon the students the significance of most pressing problems concerned with the environment and its sustainability, society, and the nation.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

95

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

84

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
--	-----------------------

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

300

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

140

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Yes. DSBA assesses and identifies slow and advanced learners during the first semester orientation program. Assessment is conducted also through continuous internal evaluation (CIE).

Students are assessed based on: -

1. Marks scored in the qualifying examination and interaction during orientation programme
2. Classroom involvement and participation
3. Interaction and observation by course faculty
4. Cumulative performance through CIE throughout the year.

Industry experts and other professionals train students to equip them with industry requirements. YouTube and TED Talks improve learning effectiveness, pleasure, and enrichment. Affiliation with clubs and committees enrich academic, co-curricular, and extra-curricular pursuits of the students.

Strategies for slow learners

Slow learners are given with bridge programs, peer-tutoring support system and mentoring process by the respective faculty. Remedial classes are organized to clarify the doubts and re-inforce certain difficult concepts to improve the performances, previous years question papers are discussed and solved in the remedial classes.

Strategies for Advanced Learners

Advanced learners are encouraged to compete at various levels such as case study and paper presentations, intercollegiate academic and sports events, advise slow learners through "Peer-

tutoring", organise and conduct club events. Faculty assist learning beyond the syllabus. Special supervision and time management skills help them to achieve university ranks and centum in numerous courses. "Peer-tutoring" sessions help these students become Team Leaders.

File Description	Documents
Link for additional Information	<a href="https://dsba.edu.in/naac/uploads/30-Jul-2023-07-54-51-AM-439-ad2b9d.pdf">https://dsba.edu.in/naac/uploads/30-Jul-2023-07-54-51-AM-439-ad2b9d.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
544	28

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- Yes, DSBA follows student-centric methods in teaching and learning processes in addition to project work prescribe by the university as per the curriculum.

#### Participative Learning:

- Skill Development Activities (SDA), Clubs and committees' immersion, seminars and workshops by experts facilitates enriching and enduring student learning and holistic development.
- Centre for Innovative Leadership and Centre for Career Progression conducts various career oriented and leadership programmes to prepare students for professional needs.
- Academic Curriculum of the University encourages student centric learning approach by including ICT and media usage during lectures and classes, workshops, Field trips, add on courses, seminars, competitions etc.
- Industrial visits and add on certifications like Digital

Marketing, Python, Corel draw, Artificial intelligence and Machine Learning, Preplacement training, MS Office etc. ensure the students are industry ready. Business-lab activities and virtual trading sessions ensures participative learning.

#### Problem Solving Methodologies

- Brainstorming, aptitude tests, role play, academic and practical research-based group projects improve pupils' cognitive talents and thinking skills.
- Entrepreneurship, critical thinking, analysis, teamwork, and negotiating skills are often developed through paper presentations, debates, GDs, seminars, lectures, etc.
- Assignments, class assessments, unit tests, and quizzes help pupils understand and encourage healthy competition.
- Students learn problem-solving abilities through coordinating several events.
- Group discussions and debates help students develop critical thinking abilities and solve challenges.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Yes, to ensure seamless delivery of teaching learning process, at DSBA, Wi-Fi facility is made available, and faculty use technology (ICT) for effective teaching and learning processes.

In-house ERP system <https://ums.mydsi.org/Login.aspx> facilitates faculty to record and share course notes on the platform.

Lesson plan, Timetable, Internal assessment schedule, student attendance, student internal assessment records are maintained through ERP. student feedback sessions, parents' teachers meeting, and feedback sessions were seamlessly conducted through online platforms.

Effective and efficient use of audio-visual resources for explaining various concepts and application, conducting students'

presentation and discussion are integral part of teaching learning process.

The seminar halls are fully equipped with acoustically designed PLUG and PLAY facility to give enriching learning experience for stake holders during guest lectures, seminars, and student club/Forum activities etc. A state of art auditorium facility with cutting edge technology is used on regular basis to conduct workshops, expert sessions, and seminars.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://dsba.edu.in/naac/uploads/29-Jul-2023-23-32-20-PM-437-852cb8.pdf">https://dsba.edu.in/naac/uploads/29-Jul-2023-23-32-20-PM-437-852cb8.pdf</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

28

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

28

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### **2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

##### **2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

5

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### **2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

##### **2.4.3.1 - Total experience of full-time teachers**

113

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

#### **2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.



Yes, DSBA's internal assessment is transparent, flexible, and robust. The institute follows the regulations of Bangalore University for the internal evaluation process of the theory & practical subjects.

Students enrolled for the first year are oriented about the process of internal evaluation during the orientation and bridge programme and are informed about the continuous assessment criteria for calculation of internal marks which accounts for 30 IA marks of the total marks for each course.

Two internals, class presentations on various topics, quiz, Co-curricular and extra-curricular activities during the semester are part of continuous assessment process. Class presentations (assignments, quiz, and projects etc) component carries 10 marks out of 30 IA. As per the university norms, every student is expected to attend at least 75% of the academic sessions and therefore any student falling short of 75% will be ineligible to appear for university examinations. For all eligible students a maximum of 5 marks (out of 30) will be awarded for attendance.

Each internal examination carries 25% weightage (10 out of 40 marks) together accounts for 20 out of 30 IA marks. Assessment of students' Involvement in Extra Curricular & Co-Curricular activities is a part of university requirement as well as continuous evaluation. Each of the activities namely Sports, NCC, NSS and Club Activities carry 20% weightage and a maximum of 50 marks is allotted to Extra - curricular and Co- curricular activities.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- DSBA conducts two internal examinations during each semester. Calendar of events includes the details on schedule of internals, evaluation, and Parent - Teacher meeting.
- Circulars are sent to keep the students informed about the exam schedule and timetable well in advance. Students are made aware of the components and criteria for calculation

of internal marks which will be submitted to the university and therefore usually there are no grievances.

- Parents are updated about their ward's performance regularly / telephonically and during the parent - teacher meeting. Examination committee along with program coordinators prepares the timetable of internal exams for each semester.
- After the evaluation of the 2nd internal examination answer scripts, remedial or revision classes are conducted dependant on the performance of the student. This enhances the slow learner's performance.
- For the transparency during the exam and curbing any malpractices Examination committee has an In-house Squad, who keep a close watch during the conduct of the internal examinations.
- After evaluation faculties share the marks with students and upload the same on inhouse ERP, which can be accessed by students with their respective login ids.
- In the case of a dispute in the internal assessment marks, the concerned faculty will review and scrutinise the marks along with coordinators and will suggest modifications wherever necessary. Students who are still not satisfied with the decision can escalate the matter to the principal whose decision will be final and binding.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Yes, both students and faculties are aware of the course objectives and stated curriculum.

- Emphasis is placed on Concepts, Application, Analysis, and Integration of knowledge from multiple courses.
- Vision, mission, objectives, and programmes are displayed prominently in strategic locations of department and DSBA website.
- Students participate in a variety of co-curricular and extracurricular activities based on the requirements of the

programme.

- B Com and BBA students will demonstrate conceptual understanding of the topic, the ability to relate and apply commerce concepts to Trade and Commerce, and command of the English language. Capability to evaluate the legal, social, and economic environments of a business Knowledge of the International Business Climate Verbal and written corporate communication skills.
- BCA students will demonstrate an intellectual understanding of computer science and technology. Capability to apply concepts and write code to address real-world issues. Capability to study and adapt to rapidly changing technological trends.
- MCQ exams (learning outcomes) assess course results at the end of the semester which includes concept, analysis, application, and integration questions from semester courses.

The institute ensures the evaluative learning process by adopting 3 pedagogical strategies:

1. Instructions: Instructing the students during various stages of their UG programme

2.Designing the learning unit: Along with BU curriculum institute offers add on courses designed to full fill the Course outcomes.

3.Delivery and achievement of the course: Student's academic, cocurricular, sports and outstanding performances along with the number of placements are examples of programme outcomes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://dsba.edu.in/bcom_program.php">https://dsba.edu.in/bcom_program.php</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- Yes, at DSBA course outcome is assessed using a direct measure, a test with multiple-choice questions (MCQs), at the conclusion of the semester.
- Faculty makes an assessment on the achievement of course outcomes after evaluating students' performance on MCQ tests. Evaluation of program-specific outcome achievement is based on the overall evaluation of all courses.
- Together, all the program-specific results will result in an evaluation of the success of the programme.
- Faculty members instructing a specific course define the course outcomes at the start of the semester. Every unit begins with teachers outlining the learning objectives, which improves the effectiveness of the teaching-learning process.
- Exams with multiple choice questions (MCQs) at the conclusion of the course are used to gauge learning outcomes, and the results are collated by the course instructors.
- The idea, analysis, application, and integration of the courses taught over the semester are all covered in the MCQ question paper's questions to gauge the intended results.
- When at least 75% of students earn grades higher than 50%, the course outcomes are deemed to have been achieved. When at least 75% of students get an average grade of more than 50% across all the semester's courses, the program-specific goals are achieved.
- When 75% of students from each of the three programmes receive 50% or more on their exams, the program's objectives are considered be met.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

145

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://dsba.edu.in/naac/uploads/17-Aug-2023-15-06-01-PM-450-36e6ad.pdf">https://dsba.edu.in/naac/uploads/17-Aug-2023-15-06-01-PM-450-36e6ad.pdf</a>

## 2.7 - Student Satisfaction Survey

### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://dsba.edu.in/naac/uploads/30-Jul-2023-20-59-11-PM-444-480233.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

#### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

##### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

20

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards**

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**

**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

1

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

4

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Yes. DSBA is active in reaching out to community needs. Numerous activities are carried out through the NSS and NCC branches of DSBA in adjacent villages, government schools, and Urban Primary Health Centres.

- The NCC branch of DSBA arranged two immunisation drives for teachers, staff, students, and parents on the college campus in conjunction with the Kaggalipura Community Health Centre.
- In Kaggalipura Health Care Centre, NSS volunteers took part in a vaccination drive and assisted the hospital personnel in running the programme successfully.
- NSS volunteers visited the old age home "Shantidhama" and gave out blankets to those living there. They also organised entertaining games and activities in which the elderly residents took part and had a great time.
- In conjunction with the Rotary club of Bangalore, the NSS wing actively organised a blood donation drive. Students, faculty, and staff participated, and more than 80 units of blood were collected.
- To commemorate World Environment Day, saplings were planted around Bangalore's Somanahalli village vicinity. Sessions were organised to create awareness about the effects of environmental pollution and river regeneration among pupils, that were taken by environment activists.
- Additionally, the NCC wing conducted social media campaigns to create awareness on self-sustainability called "Vocal

for Local" in support of the government of India's "Aatma Nirbhar Bharat Abhiyan."

File Description	Documents
Paste link for additional information	<a href="https://dsba.edu.in/newseventsdetail.php?year=2022&amp;id=680&amp;desc=Old+Age+Home+Visit+Shanthidhama">https://dsba.edu.in/newseventsdetail.php?year=2022&amp;id=680&amp;desc=Old+Age+Home+Visit+Shanthidhama</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

5

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

24



File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

544

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

19

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

12

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- DSBA features a 7.33-acre green campus with state-of-the-art infrastructure. Academic and support facilities improve student learning and development.
- The institution has well developed infrastructure in tune to modern times to assist the students in pursuit of academic excellence as well as to develop their personality and talent in extracurricular activities. The institution has 35000 sq feet built up area for its classrooms.
- Spacious, well-ventilated classrooms with LCD projectors and smooth WI-FI for simultaneous virtual learning. Academic and support facilities are created and efficiently used for enhancing the teaching learning and holistic development of students.
- This campus is well planned with modern amenities that include spacious Classrooms with ICT facilities, Library-cum - Reading Room, Digital library, Well-equipped seminar hall, Computer Resource Centre, ICT Resource Centre with Internet connection, Department library, Clinic, Separate common room for boys & girls Business and LAB Language, Health clinic, and physical Education Resource Centre with latest fitness equipment & indoor games facilities Indoor and Outdoor sports facility.
- The campus has a basketball court, squash, shuttle badminton, table tennis, chess-carom, and a gym/fitness

facility. Hygienic canteen, facilities for yoga and aerobics, well planned and designed amphitheatre to conduct outdoor activities, modern air conditioned indoor auditorium with a seating capacity of 300, audio video facilities.

- Plug-and-play seminar rooms, boardrooms and exam rooms are provided. Separate hostels for girls and boys with laundry, entertainment, and a large common room and dining hall.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

YES. DSBA has well developed infrastructure in tune to modern times to assist the students in pursuit of academic excellence as well as to develop their personality and talent in extracurricular activities.

For outdoor games Basket ball court, Short pitch cricket ground and for indoor games Chess, Carom board, Table tennis Squashcourt, Shuttle badminton ,Exclusive room for yoga and aerobic are provided.

For Cultural Activities: The institution has a very spacious and well designed modern air conditioned indoor auditorium with a seating capacity of 300, audio video facilities and open air amphitheatre which has a seating capacity of over 1000. To facilitate cultural activities in the campus, DSBA has - Speakers - 9, Projectors - 2, Projectors Screen - 2, Stand Mike, Hand Mike and Collar Mike etc.

Health and hygiene: DSBA has an in-house clinic with the following facilities, Beds - 2 Oxygen Cylinder, AMDU Bag (for Emergency), Emergency Trolley, Basic Medicine, Stethoscope B.P Machine ,Nebulization Machine, Weighing Machine, Sterilizer and Others. Ambulance is available at Sagar hospital when required.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

18

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Yes, DSBA has Integrated Library Management System.

- Name of the ILMS software: LIBSOFT Nature of automation (fully or partially): full Version: 12.0 Year:2018, Web OPAC- online public access catalogue.
- The campus library started in the year 2011 to serve the information needs of faculty and students' community of the institutions. The central library occupies 2512.08 sq mts of area.
- It acts as a centre for the collection of resources predominantly related to all subjects, it also ensures that information resources are acquired and organized to meet the present and future user's information needs.
- The main objective of our library is to provide right information to the right users at right time. The library holds a hybrid collection of printed as well as electronic resources which include books, journals, databases, audio-visuals, CDs/DVDs, e-books, e-journals, course materials, previous year question papers, bound volumes, project reports etc.
- Library intends to incorporate the latest technology and adopt user friendly approach towards student and faculty.
- Digital Library is housed in the lower ground floor of the library that has content stored in digital formats and data accessible through the computers by users.
- The digital content may be stored locally or accessed remotely via computer networks. A digital library is a type of information retrieval system. For the benefit of students and faculty a reprographic centre is functional at the first floor of the library.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

17,490

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

70

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Yes, based on the technological changes and the modifications in curriculum, DSBA augments IT facilities, this includes upgrading computer hardware and software, internet facility etc.

But as the year was a recovery phase from Covid-19, upgradation

could not be done due to pandemic related hindrances. And institution has made plans to improve and upgrade IT facilities in the upcoming year 2022-23.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

135

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

39,40,251

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**YES, DSBA has established procedures for maintaining and utilizing physical and academic facilities on campus. It is ensured that the available infrastructure is optimally utilized.**

- Administrative and Support departments namely Facilities department ensures Infrastructure maintenance and support facility.
- Purchase department supports by procuring and providing all necessary items for the smooth functioning and utilisation of indoor and outdoor sports complex and clinic, canteen, gymnasium, and library.
- The housekeeping staff maintains these facilities on daily basis.
- The Vice Chairman approves any new item or repair or replacement of a damaged item, and the EDP department procures computers, peripherals, LCD projectors, etc.
- After Principal approval, the institution library committee submits library resource augmentation requests to the librarian. After receiving the request, the librarian finds acceptable vendors and receives management clearance before purchasing. Digital library is also accessed by the students for learning enhancement.
- The campus sports centre is maintained by the physical education instructor. At the beginning of the school year, the requirements are given to the PE instructor. Sports equipment for inter-class and inter-college competitions are made available at the department.
- Campus transportation is handled centrally, and students are transported to industry and other outbound activities. Stationary items such as blue books for internal examinations, attendance registers, etc, indent is raised with requirements to procurement department and the same is delivered at the earliest.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
<b>STUDENT SUPPORT AND PROGRESSION</b>	
<b>5.1 - Student Support</b>	
<b>5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
<b>5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
94	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>
<b>5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year</b>	
<b>5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year</b>	
29	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
<b>File Description</b>	<b>Documents</b>
Link to institutional website	<a href="https://www.dsba.edu.in/">https://www.dsba.edu.in/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>544</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>544</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

21

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

21

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

2

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**Yes, Students are actively involved in various administrative bodies viz, Grievance Redressal cell, Disciplinary committee, Equal Opportunity cell etc.**

- o **Students are actively involved in various committees namely: Quality Improvement Team (QIT) of IQAC, Anti-Ragging Disciplinary, Committee SC/ST, Minority, Other Backward Community Committees Sports, Cultural, HR, Marketing, Finance, IT and Literary clubs Extension activity wings- NCC and NSS Publication of Newsletter and**

Alumni Association.

- The students are selected for the committee and clubs in a predefined ratio to ensure that impartial representation is maintained from all the 1st, 2nd & 3rd year students. The students are encouraged to participate, plan, and execute various club activities in an efficient manner.
- Students are elected as President, Vice president and champs as office bearers representing various clubs, instilling leadership and team building skills. The clubs often meet, plan, and execute various events to enrich the learning experience and outcomes.
- DSBA has an active IQAC - Quality Improvement Team (QIT) which is primarily formed for having student inputs/suggestions in Academic and Administrative activities.
- The student members of QIT are closely monitored by the principal department coordinators and IQAC coordinator as well, to keep the Quality cell running in an organized manner.
- The QIT meets on a frequent basis to discuss various initiatives and plans the events for student welfare programs and assigns various roles to be played by the members.

File Description	Documents
Paste link for additional information	<a href="https://www.dsba.edu.in/facilitiesstudentclub.php">https://www.dsba.edu.in/facilitiesstudentclub.php</a>
Upload any additional information	<a href="#">View File</a>

### **5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

#### **5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

16

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Yes, DSBA has a registered and functional Alumni Association, formed in the year 2017 and registered in the year 2019 with register number: DRB-4/SOR/229/2019-20. It has been playing a vital role in its concern for students' future both in career and in life.

- Alumni support the institution through placements, projects, internships, guest lectures, conduct sessions on student training, and market-demand placement seminars.
- DSBA alumni assist students with internship and career possibilities. Final-year UG students meet with alumni to discuss interview preparation, company expectations, fresher problems, and more. Alumni provide advice and expertise.
- In the time of requirements, Alumni entrepreneurs supply corporate gifts at a reasonable price, and it is a win-win situation for both. They also support the institute in identifying the resource persons during events like conference, inter-collegiate sports and cultural fests, and guest lectures. They share information regarding suitable job openings and interact with interested students to help them to understand the job profile better.
- DSBA collects feedback on curriculum from alumni. Keeping their industry experience in mind, alumni members provide the institute with the feedback on the curriculum and suggest possible enhancements during the sessions. They also provide feedback on the benefits of the additional activities such as Outbound Training and other augmentation

programs that are offered to students at DSBA. The feel-good factor among alumni is evident through their action of promoting DSBA as the option for higher education to their friends and relatives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>E. &lt;1Lakhs</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

DSBA is run under the Mahatma Gandhi Vidyapeetha trust. The Trustees and members clearly envision the vision and mission of the institution.

- The organizational structure empowers all employees at various levels to perform up to their potential and contribute towards realising the vision and objectives of the institution.
- While operational choices are decentralised, strategic and policy decisions are made in cooperation with the senior management.
- The institution's governance and leadership practises are intended to help achieve its vision, mission, and objectives. The participatory management idea has been used consistently from the beginning. A governing council oversees the institution's operation in accordance with its quality standards.
- The institute places a strong emphasis on fostering an atmosphere that will help students develop their personalities and life skills, in addition to teaching them the information and abilities necessary for professional

success, such as problem-solving, decision-making, creative enhancement, and leadership skills.

- The institution's vision and mission are carried out by the principal, by creating committees including teacher and student members, the institution encourages collaborative decision-making. Every area of education, instruction, administration, culture, athletics, and general student and staff development is addressed by committees.
- The institute also places a strong emphasis on fostering good civic conduct and works to develop students as responsible citizens capable of tackling problems of both national and international significance. DSBA highlights the values of integrity, tradition, and modernism with a progressive viewpoint.

File Description	Documents
Paste link for additional information	<a href="https://www.dsba.edu.in/vision-mission-value.php">https://www.dsba.edu.in/vision-mission-value.php</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- The organisational structure of DSBA facilitates decentralisation, thereby granting employees autonomy and discretion to make decisions that serve the best interests of students and the institution.
- The leadership adheres to a participatory management approach, which fosters employee engagement by actively soliciting and considering their recommendations and suggestions for the betterment of both students and the institution.
- The DSBA exhibits a well-defined organisational framework, characterised by discrete divisions encompassing Administration, Academics, and Examinations/Evaluation.
- The principal assumes responsibility for both academic and administrative decisions, whereas the department coordinator carries out the decisions that have been approval and are responsible for overseeing the daily academic operations, and report directly to the principal.
- To facilitate the efficient execution of tasks, DSBA has



implemented a range of committees dedicated to academic, extra-curricular, and co-curricular pursuits. The planning and execution of activities within an academic institution are undertaken by faculty members, who are guided by the Principal and Heads of Department.

- These activities involve active participation from student members in both the design and execution processes. This organisational framework facilitates the transfer of decision-making power, efficient execution of tasks, and seamless operation.
- The allocation of college activities is distributed across various committees, which consist of both students and staff members, thereby exemplifying a participatory management approach.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Ø Yes, DSBA has a strategic perspective plan that is reviewed, and course corrections are made, if necessary, at regular intervals through high level meetings involving the institution's staff and leadership.

Ø The DSBA effectively deploys and implements an institutional perspective plan based on the participative model. DSBA aspires to produce citizens with exceptional values and leadership qualities to serve national and international requirements.

Ø In addition to preparing students for rewarding and fulfilling careers in their chosen disciplines, the DSBA's creatively designed add-on programmes instil in learners a high level of integrity and professionalism.

Ø While the academic rigour of university programmes shapes and sharpens the students' minds, we ensure that they are imbued with moral principles. Beyond the standard of education, the quality of life on campus contributes to the students' well-being and overall development.

Ø NSS and NCC units were established on the campus with the institution's vision in mind and to cultivate character, discipline, companionship, leadership, the desire for adventure, and noble service among the youth.

Ø NSS was founded on August 4, 2015, and their activities commenced shortly thereafter. The NCC Army Wing at DSBA was established on August 1st, 2017, to promote the development of youth's character, discipline, companionship, leadership, desire for adventure, and dedication to meritorious service. The institution provides training under the auspices of 2 KAR BN National Cadet Corps.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

DSBA encompasses a comprehensive array of policies, procedures, and service regulations pertaining to recruitment, evaluation, promotions, and financial aspects.

- The policies and procedures are effectively and efficiently managed by top Management, Governing Council, Academic Advisory and IQAC, along with other statutory cells.
- The Chairman and managing committee undertake a comprehensive assessment of the Institution's academic progress, administrative procedures, co-curricular and extra-curricular activities, as well as extension activities.
- The Governing Council is responsible for overseeing the organization's management systems, including their implementation and ongoing enhancement. The Administrative and Service Manual, approved by the Governing Council, contains all the rules and regulations.
- The principal assumes the leadership role within the Institution, overseeing the college's operations and development in various aspects such as administration, academics, co-curricular and extra-curricular activities,

as well as extension programmes.

- The IQAC and its coordinator work under the guidance of Principal and is responsible for the development of a quality system aimed at enhancing the academic and administrative performance of the institution through deliberate and systematic actions.
- The department coordinators bear the primary responsibility for the coordination of all academic programmes within the department of the institution.
- There are over 15 committees to support institutional activities, Principal oversees all the committees and their activities. Faculties and staff are made aware of Conditions of service, roles and responsibilities, duties, increments, leave, code of conduct, rewards, incentive for academic performance etc.

File Description	Documents
Paste link for additional information	<a href="http://dsba.edu.in/pdf/DSBA-Admin-Manual-pages_compressed.pdf">http://dsba.edu.in/pdf/DSBA-Admin-Manual-pages_compressed.pdf</a>
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

- At DSBA, the faculty and staff are offered a range of welfare initiatives that are efficiently implemented without any cost.
- Faculty and staff members are provided with meticulously arranged individual workstations to enhance work efficiency. Additionally, they have the opportunity to utilise the college transportation service without incurring any charges.
- A gratuity shall be provided to all faculty and staff members upon the completion of a five-year tenure.
- The institution provides an on-campus clinic staffed by trained nurses and medical attendants to offer medical assistance. The clinic is also equipped to address immediate emergency needs, and patients have the opportunity to utilise the available beds.
- The facilities include the establishment of a hygienic canteen, the provision of sick leave for faculty members, the possibility of taking vacations during the semester end, the implementation of maternity leave policies, and the consideration of leave for faculty members with special requirements.
- The Employee State Insurance scheme and the staff Provident Fund are two important programmes that cater to the welfare and financial security of employees. Staff members are entitled to receive earned leave. Free uniforms are given for the support staff and multi-purpose gym and activity centre facility is provided to cater to the needs of all faculties and staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Yes, DSBA has annual performance appraisal system for teaching and non-teaching staff.

The review takes into consideration various elements such as self-appraisal, appraisal by the reporting manager, Principal, and Management. Appraisal system has three components.

- **Self-appraisal:** It includes result analysis, scholarly and professional activity details and beyond the curriculum activities. Analysis of the BU result for the courses handled by the faculty is carried out by the individual, Paper presentations at National and International conferences, workshops and FDPs attended, books and papers published during the year are taken into consideration.
- **Student and parent feedback:** At the end of each semester online feedback on the teaching – learning process of each course is taken from the students which are analysed, and the report generated is reviewed by the head of the institute. Parents during the PTM do give certain inputs about the faculty which are also collated and reviewed.
- **Recommendation from the reporting authority:** Faculty and staff submit their self-evaluation along with the details of activities performed during the assessment period. The recommendations on certain skills exhibited by the faculty are considered for final review by Principal.
- **Staff Review:** The staff review happens once in a year, wherein they give their self-appraisal which includes the activities carried out by them during the academic year. The Principal endorses the self- appraisal along with his

observations. Consolidated recommendations are submitted to the Secretary of the Institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes, DSBA conducts internal and external financial audits regularly. The financial affairs of DSBA are centrally managed at DSI and coordinated by the on-campus Finance & Accounts Dept.

DSBA does not conduct financial audits independently. However, DSI has a mechanism for internal and external audit. The Management has put a strong internal control system in place at DSI besides the Statutory Audits by the Chartered Accountants and consequent filing with the Income Tax Department.

##### Internal Audit:

The internal team, led by the CFO, do thorough checks and verifications of all vouchers, supporting documents, records and books, e-statements of the transactions that are carried out in each financial year including budget estimations, utilizations, cash transactions, bank reconciliation statements, test checks and verification of the events happened in financial managements. DSI is also advised by qualified experts in various areas of finance, taxation, legal compliance etc.

##### External Audit:

1. Examining the procedures and policies and regulations.
2. Audit the Revenue of the Academy, Scholarship grants & approvals, fee reconciliations etc
3. Audit the expenditure of the Academy vouching the payments with reference to Purchase Orders, negotiations, fairness of costs etc.

4. Compliance under various laws of the land including - Salary payments, TDS, Income Tax, EPF, ESI, PT, Gratuity etc

5. Examining the property titles, approvals, fee payments to regulation bodies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

**Yes, DSBA has strategies in place to mobilize funds from external agencies.**

**Policy for Resource Mobilization:**

- Institution mobilizes funds primarily through the student fee collection.
- For capital expenditure and infrastructure developments funds are released from MGVP trust. Interest on Investment is also a source of income and Sponsorships.
- DSBA conducts Inter collegiate sports and Cultural fest which are designed and executed by students. Funds required for these events are partially met by management and for the remaining funds, students are encouraged to raise



sponsorships and registration fees.

- DSBA has been successfully organizing International Conferences wherein management supports the event with major required financial assistance and delegation, registration fee adds to the total funds mobilised towards the conference.
- The institute has a well-defined mechanism to monitor effective and efficient utilization of available financial resources for the development of the academic processes and infrastructure.
- The financial resources are optimally utilised towards Staff Salary, Research & project activities, Professional development and administrative training programmes , Sports and cultural activities , Training & Placement , Student and staff support measures , Software & Internet charges, Library resources , ICT infrastructure , Repair & maintenance work, Printing & stationary, Miscellaneous expenditure.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**Yes, IQAC of DSBA has contributed towards enhancing academic inputs and processes on a continuous basis.**

- Based on the feedback from various stake holders add on courses, FDPs, workshops and training augmentations are designed and executed under the banner of IQAC.
- Standard Operating procedures (SOP) for various aspects of academic delivery are designed and approved by the IQAC team and leadership and accordingly implemented across programs.
- SOPs are clearly cascaded down to all the employees of DSBA which highlights the timelines for implementation, reporting hierarchical structure.
- The IQAC team supports DSBA to Participate in Accreditation, Ranking and Rating exercises, help faculty and staff understand the nuances of quality education

achieve academic and administrative excellence, enhance curricular aspects with value added course, enrichment programmes and life skills programmes, feedback collection, analysis and review.

- Create student centric ambience for holistic learning: Develop infrastructure for teaching learning and administration through suggestions - Infrastructural facilities including physical facilities, ICT facilities, library facility with ICT integration to be intensified Promote stronger industry-academia relation for benefit of staff and students.
- Emphasise on outcome-based education: Works constantly to establish newer collaboration for academic and extension activities Highlight importance of environmental activities including rainwater harvesting, plastic ban, waste management and alternate source of energy.
- IQAC has contributed to quality initiatives through Organising Workshop / FDP and International Conference, Webinars on various topics such as Environment, Health, Career Opportunities, Entrepreneurship.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC (Internal Quality Assurance Cell) is responsible for ensuring the quality of the teaching and learning process.

- Lesson plans and work diaries are prepared by the faculty members of each course and are monitored by the coordinators of the department. Data regarding course completion is gathered on monthly basis. Appropriate corrective measures are implemented as necessary.
- The assessment of students' learning occurs through two internal assessment examinations conducted within each semester. Instruction and support through remedial classes are offered to students who demonstrate average or below-average performance levels.
- To aid students preparing for their final examinations,

faculty members offer support by engaging in discussions regarding the answers to previous years' question papers.

- Remedial classes are conducted in accordance with the specified requirements. It is strongly encouraged for students to engage in mentorship opportunities to obtain guidance and support in addressing their academic or career-related inquiries. IQAC implemented a student feedback system to evaluate and improve the efficacy of instruction.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

## 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Ø At DSBA, there is a strong emphasis on gender equity and gender sensitization. This is evident through various initiatives such as counselling programmes, the provision of common rooms, ensuring safety and security measures, the establishment of a day care centre, and the organisation of activities specifically tailored for girls. These efforts are consistently implemented to promote a more inclusive and supportive environment for all individuals.

Ø Equal opportunity is provided to both male and female students to participate in various clubs, without any gender-specific roles being assigned. For instance, female students are actively encouraged to assume leadership positions in various clubs and committees based on their own preferences and abilities.

Ø To raise awareness among students, faculty, and staff regarding gender issues and equality, inter-class competitions are organised to encourage students to present their ideas and opinions on various topics such as the contribution of women authors, women entrepreneurs, women empowerment, women leaders, and the role of women in society.

Ø International events like Women's Day is celebrated every year to reemphasize and recognise contribution of Women in various fields.

File Description	Documents
Annual gender sensitization action plan	<a href="https://dsba.edu.in/naac/uploads/30-Jul-2023-15-34-24-PM-440-070fd6.pdf">https://dsba.edu.in/naac/uploads/30-Jul-2023-15-34-24-PM-440-070fd6.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://dsba.edu.in/naac/uploads/30-Jul-2023-15-35-10-PM-441-39b579.pdf">https://dsba.edu.in/naac/uploads/30-Jul-2023-15-35-10-PM-441-39b579.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- Yes, at DSBA, facilities are available to segregate and treat various types of wastes generated which includes solid waste, liquid waste, and e-waste. Bio-medical and hazardous chemical waste is not generated in the campus premise.
- Treatment plants with required technology are available to treat and dispose the waste in the most appropriate manner.
- Solid waste management- Campus solid waste is made up of wet, dry, and E-waste. Dry waste is recycled by an authorised external organisation, and the Institute Garden uses compost made from recycled wet waste.
- Waste Recycling System- Excess of old paper, paper file, boxes etc are disposed through external agency and often reused by staff and students. Staff members across campus reuse one side printed papers for rough work.
- Liquid Waste Management- Sewage, laundry, hostel and canteen effluent waste is treated using Sewage Treatment Plant (STP) having a capacity of 120 KLD. 85 KLD of Reverse Osmosis (RO)processed water will be used for gardening and cleaning .
- Waste recycling system: The campus follows the natural gradient and contains rainwater gathering pits towards the east. Through proper drainage pipes rainwater is diverted to harvesting pits, ensuring maximum harvesting and recycled water is used for gardening and washing purposes.
- E-waste Management- Equipment which cannot be reused even after repair are dismantled and sent to recycle units through and external agency involved in e- waste collection.
- Bio medical waste are all segregated and kept in a storage and then transported and sent for appropriate treatment and disposal.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://dsba.edu.in/naac/uploads/30-Jul-2023-15-48-14-PM-442-ce2de5.pdf">https://dsba.edu.in/naac/uploads/30-Jul-2023-15-48-14-PM-442-ce2de5.pdf</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the**

C. Any 2 of the above

**following 1.Green audit 2. Energy audit  
3.Environment audit 4.Clean and green  
campus recognitions/awards 5. Beyond the  
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment  
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Yes, DSBA offers impartial assistance to students regardless of their social, cultural, or financial circumstances.

- The Equal Opportunity Cell (EOC) at DSBA is dedicated to creating an inclusive environment that caters to the needs of both staff and students who have special needs or come from disadvantaged backgrounds.
- The primary objective of the Equal Opportunity Cell (EOC) is to facilitate the equitable access of individuals from diverse communal, regional, and religious backgrounds to our educational and non-academic facilities, while ensuring their safety and preserving their dignity. Additionally, the EOC strives to foster a culture of inclusivity and promote diversity both within and beyond the college community.
- DSBA serves as a source of inspiration for the younger generation, encouraging them to embrace nationalism and recognise the significant contributions made by our esteemed national leaders.
- This is achieved through the celebration of various events and activities. Two prominent national festivals celebrated in India are Republic Day and Independence Day. The commemoration of the birth anniversaries of prominent national leaders, namely Swamy Vivekananda, Ambedkar, Gandhi Jayanti, Lal Bahadur Shastri Jayanti, and Ekta Divas, holds significant academic importance. Religious festivals such as Holi, Onam, Navaratri, Eid al-Fitr, and Christmas are celebrated by various communities around the world.
- In addition to notable occasions such as Teachers Day, Children's Day, Women's Day, Rajyothsava Divas (commemorating the formation of a state), and Founders Day are also celebrated where students participate with great enthusiasm.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens



Yes, DSBA conducts events and activities focusing on creating awareness about constitution, nationalism, and national obligations.

Ø Activities such as Independence Day, Republic Day, Gandhi Jayanthi, Ekta Diwas, competitions in connection with celebrating National and religious festivities are a regular feature in the campus.

Ø NSS wing of DSBA organises sensitization and awareness events on Constitutional Obligations during the celebration of Gandhi Jayanthi. The Constitution lays down four universal values of Justice, Liberty, Equality and Fraternity. Further, responsible citizen abides by all the law and order of the country.

Ø Constitutional obligation and social sensitivity are also imbibed in students through compulsory courses - Indian Constitution, Science and Society, Value education, Environmental studies and Public Health, Culture, Diversity and Society, Personality Development and Public Relations and Corporate Communication, included in the curriculum.

Ø These courses incorporate the values rights, duties and responsibilities as laid out in the constitution. Rights such as personal rights, religious rights, social rights, moral rights, economic rights, and political rights, etc. and liberty that is protected by the state, such as the right to free speech and religion are ingrained and imbibed by the students through the course. Being a member of UN-PRME, DSBA promotes responsible behaviour among all students and employees

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes**

A. All of the above

professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National Festivals of India portray national unity and patriotism and unite the whole country under one roof and instil national integrity in the heart of the younger generation.

Ø At DSBA, National festivals such as Gandhi Jayanti, the Independence Day and the Republic Day are celebrated with patriotic fervour in the campus. Republic Day. This auspicious day is celebrated on January 26 to commemorate the adoption of constitution by flag hoisting ceremony and cultural programmes by the NCC cadets.

Ø Independence Day is celebrated to mark the independence of India. On this day, various formal events including flag-hoisting and march-past, essay writing competition along with rendition of patriotic songs are organised in the campus.

Ø The commemoration of the birth anniversaries of prominent national leaders, namely Swamy Vivekananda, Ambedkar, Gandhi Jayanti, Lal Bahadur Shastri Jayanti, and Ekta Divas, holds significant academic importance are celebrated with great enthusiasm.

Ø Other important days like Teachers Day, Children's Day, Rajyothsava (State formation day) and Founders Day are also celebrated at the campus as a reminder of the social, cultural

history of the institution, state, and nation. International Women's Day, Religious festivals like Holi, Onam, Navaratri, Eid al-Fitr, Christmas etc are celebrated with zeal and vigour.

Ø Ethnic Day is celebrated with fun and frolic conveying a message to respect the rich tradition and culture of India and different states of India.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Two Best Practices at DSBA

**1. Title of the Practice: Out Bound Training (OBT) at Eagles Unbound at Kanakapura, Bangalore.**

- The essence of OBT is to place the students in the outdoors with a new environment and unexpected set of challenges.
- The students are divided into teams and then are given challenges to overcome obstacles, resulting in improved individual and team performance.
- Interpersonal skills, problem-solving abilities, confidence, analytical & problem-solving skills, and teamwork are among the learning outcomes that are anticipated of the students.
- After the training student's exhibit confidence in their abilities and preparedness to take up challenges and develop positive attitude and feel that nothing is impossible when a sincere effort is put towards it.

**1. Title of the Practice: Training from Centre for Innovation and Leadership**

- Centre for Innovation and Leadership (CIL) Training is

designed to provide continuous learning and keep students up to date with the latest in skill development.

- Along with academic curriculum, innovative soft skill training help students maintain high performance and hone skills and prepare them for corporate challenges.
- Students learn communication, leadership, emotional quotient, presenting skills, team building, interpersonal skills, personal effectiveness, aptitude training, writing, listening, group discussion, and interview skills to find a career niche. Students receive certificates on successful completion of the training.
- Post training, students are more confident in placement selection tests resulting in increased selections. Students feel more comfortable talking to employers and corporate peer teams.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

To realise the vision of creating global leaders who can adapt to changing market demands and serve national and global needs with ethical approach, DSBA has adopted the principles and framework of United Nations Principles of Responsible Management Education (PRME) and has been involved in actions to realize PRME goals through various activities.

**Knowledge:** To impart knowledge and enhance the ability to understand core concepts of the program.

**Communication:** To enhance ability to utilize oral, written, listening and non- verbal communication skills to effectively interact with others.

**Inquiry and Analysis:** To improve the ability to apply theoretical aspects of commerce, management, and computer science disciplines

to arrive at feasible solutions in real situation.

**Reasoning and Critical Thinking:** To instil logical and critical thinking that is responsive and guided by intellectual standards such as relevance, accuracy, brevity, and clarity.

**Technological Advancement:** To keep pace with global technology trends and expose students to technological advancement and prepare for success in the workplace.

**Diversity:** Encourage students to understand, articulate and accept the importance and influence of diversity within and between cultures and societies.

**Sanskar:** The ability to commit to standards of personal and professional integrity, honesty, and fairness. With the focus on these core values, the institution has aligned itself with the six principles of UN-PRME ie Principle, Values, Methods, Research, Partnership, Dialogue.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

DSBA has the following plan of action for the next academic year 2022- 2023.

**1. Route to Industry:** To bridge the gap and build network between industry and academic DSBA has planned a series of lecture sessions from industry professionals to the students through unique inventive " Route to Industry".

**2. Simulation Games:** To enhance student engagement and improve learning simulation games are planned.

**3. New teaching learning tools:** Developing audio visual based teaching learning resources like documentaries, short films to augment teaching and learning efficiencies.

**4. International Conference:** To foster and develop research

intents among students and staff, 6th international conference in collaboration with a reputed foreign university in on plans.

5. FDPs and workshops: DSBA is planning toConduct FDP, workshop/training on research and Pedagogical Techniques &Tools for the knowledge and skill enhancementand upgradation of the faculties.

6. Library resources:Improve library resources and utilization.